

CAA Staff Meeting Notes

10/18/2018

Attended:	JoAnn Hertz	Susanne Forrest	Brady Cook
Tassie McGahey	Lethaniel Loley	Elizabeth Smith	Juli Hafen
Caleb Maddox	Buck Benson	Karen Fullmer	Taylor Goergen
Laureen Orozco	Virginia Barnett	Regina Terrell	Nitin Srivastava

Items Discussed:

Department Updates

Virginia Barnett informed the group that all CMP minors have been updated for the 2018-19 catalog. A minor can set students apart from their employment competitors. Consider discussing with advisees the advantages of adding a minor.

Lethaniel discussed Native American Students at ISU – 234 currently enrolled, only 14 are under a 2.0 GPA, 18 are Graduate Students, 37% are Freshman, and 71 are participating in reduced tuition – all but 1 are Shoshone Bannock. Lethaniel just returned from a recruitment trip to Wyoming where he successfully met with High School students interested in attending ISU. November is Native American Heritage month, there will be events happening on campus and in Fort Hall – look for information on Rock Your Mocc's and other happenings.

Nitin shared that in IPO, Shawn Bascom and a CoSE representative will be focusing recruitment activities in China at engineering schools. They are hoping to create 2 + 2 agreements with the Chinese universities.

Susanne stated that she and CAA CPI Erika Rueda are working on a project to gather information and analyze what specialized services are offered and/or needed for our Latinx (a gender-neutral term used in lieu of Latino or Latina) population at ISU. Erika and Susanne will coordinate with Alan Frantz, Faculty Assistant for Special Projects, Office of Academic Affairs.

Caleb informed everyone that the Peer Advisor Program is expanding. This next semester there will be a Peer Advisor working with Virginia Barnett in CMP and FYT. Please feel free to nominate students for this program – ACAD 4450 section 1. Students will need an instructor (Caleb) override to add this 14-week class. No prerequisites required.

Majors & Minors Fair – Career Week

JoAnn shared with the group the successes of the Career Center, CAA, and Pre-health Advising collaboration-- Career Week. Three fairs in October 2018 were offered addressing major/career/professionalism content: STEM Career Fair, Majors and Minors Fair, and Pre-Health Professions Fair. The Fairs brought employers, faculty, and advisors to campus to meet and discuss opportunities with students. These three departments worked together to underscore the importance of major investigation, major selection, and occupation planning early in one's college career. Pre-fair activities included a professionalism workshop, resume assistance, how to declare a major, and an FBI information session. Career Week is planned to be an annual event. Plans for fall 2019 include communicating with faculty (especially in General Education courses) early enough to request attendance/writing assignment/degree plan or some aspect of Career Week be incorporated into fall semester syllabi.

Be Advised

Be Advised is in full swing – the Spring 2019 schedule will be viewable online, Monday, October 22, 2018. This is prime time to target students for advising sessions. Please encourage students to review their holds in BengalWeb and remind them of their priority registration dates (look for the Be Advised posters around campus).

Advisor Update Project

JoAnn discussed with the group the Advisor Update Project CAA will be working on. This project is geared toward verifying the students intended major and assigning a department or faculty major advisor. Currently, CAA is assigned to all students when admitted to the university. Students can opt to complete the survey and indicate if their major is correct and CAA would then assign an advisor based on department instruction.

There was some discussion about Athletic Advisors being assigned as the student's primary advisor – JoAnn clarified that primary advisors are to be an advisor who is classified as a MAJR (faculty), DEPT (professional advisor) or CAA. JoAnn suggested for a future meeting we could have an overview of the Banner SGAADVR form, which is used to assign advisors.

Math

JoAnn also discussed the Math 1108 Project that CAA will be working on with the Math department. It will be based on early intervention (as early as the first week of the class) with students who are struggling and those enrolled but not attending. CAA is working closely with Annik Martin in the Math department to develop the project. Spring 2019, the Math Department will offer three sections of Math 1108 that will not utilize the Hawkes Learning technology program (the other eight sections will use Hawkes). The three pilot sections will utilize a different technology component, Newton. The outcomes will be evaluated for future planning.

There was discussion, and agreement, among the advisors about the desire for Math 1123 to have standard content across all sections as it is a GEM course and the impact non-standardized content has on effective tutoring.

Meeting adjourned 11:13 am